

Your success. Our priority.

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## ADVISER VALUATION SERVICE SECURE ONLINE ACCESS TO YOUR CLIENTS' VALUATIONS

- Back to search			
Customer	Adviser		
Name: Mr Joe SmithFour	Agent code: 000000 Firm: A National Advice I	m Ltd	
Total	Excel Print friendly	2,538,328.39	
Account 0000123441	Excel   Print friendly   View transactions	2,010,021.68	
Stocks & Shares ISA +	View transactions	1,598,291.51	
Investment Funds_4	View transactions	£411,630.17	
Asset	Units Available Price Price Dat	Value	
European Fund Retail Net Accumulation	400.0000 15869.00p 02 Oct 1	£63,476.00	
European Select Fund Retail Net Accumulation	402.0000 19753.00p 02 Oct 1	£79,407.06	
European Smaller Companies Fund Retail Net Income	403.0000 44958.00p 02 Oct 1	£181,180.74	
Threadneedle European Select 2 Fund Acc	401.0000 21837.00p 02 Oct 1	£87,566.37	
Account 0000123442 (designation D42)	Excel   Print friendly   View transactions	£455,822.71	
Investment Funds. >	View transactions	£450,822.63	

### ADVISER VALUATION SERVICE

At Columbia Threadneedle Investments the success of our clients is our priority. By enhancing the service we provide advisers, we in turn help you strengthen the service to your clients.

Our online valuation service for advisers allows quick and easy secure access to your clients' investment valuations and transaction history at a time that suits you.

#### **Key features**

- View/download/print your clients' current total assets
- View/download/print your clients' transaction history\*
- Client search function
- 24hr access

\*Please note transaction history is only available from April 2011.



### CREATING YOUR ACCOUNT

Setting up your account is easy to do, just follow the simple steps below.

#### What you need to get started

- Your company FCA Firm Registration Number (FRN) (e.g. 123456)
- Your business email address (e.g. your.name@yourcompanydomain.com)
- The Columbia Threadneedle Agent Code(s) for any company you wish to register (These can be found on any communications from us regarding your clients, and usually take the format A1234BC or UK12345)
- Step 1Go to columbiathreadneedle.co.uk/avs, clickAdviser Valuation Service and select Register



Step 2 Enter the Agent Code(s) for any companies you wish to register and your FCA Firm Registration Number (FRN) Step 3 Set up your account and request an activation code

You will be asked to fill in a few simple details and create a password for your account.

Your **Activation Code** will be sent to you by email **within seven working days.** 

#### Step 4 Activate account

- Upon receipt of your Activation Code, click the link in the email or return to columbiathreadneedle.co.uk/avs
- Login using the username and password you previously set up
- Enter your Activation Code, along with any one of the Agent Codes you registered on account set up

Your account will then be fully activated and you will be able to view your clients' valuations and transaction history.

- Back to search		
Customer	Adviser	
Name: Mr Joe SmithFour	Agent code: 000000 Firm: A National Advice Firm Ltd	
Total	Latel Partilizedly 02,530,328.39	
Account 0000123441	Excel   Print/Hendly   Here transactions £2,010,021.68	
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Account 0000123442 (designation D42)	Sacal   Print Hensity   View Instanctions \$1955,822.71	
Investment Funds >	View Insections E456,822.63	

### FRAUD PREVENTION

Your security is very important to us. We have a number of controls in place which are designed to protect our clients from fraud. These include information we will obtain from you when you register for the service, which will be used to identify you when you make transactions or change your details.

### FREQUENTLY ASKED QUESTIONS

We've set out answers to some of your frequently asked questions below.

### **Q** Once I have set up my account, can I add further Agent Codes?

Yes – simply call our client service team on 0800 953 0134\* to register further Agent Codes.

**D**o my clients have access to this service?

No, they cannot access this tool, however, we do offer a similar service, myThreadneedle, to investors. They may or may not have registered to use this service. If you would like your clients to have access to this please ask them to call our client service team on 0800 953 0134\*.

#### Can I transact using this service?

No. This service does not support transactions.

#### What is an Agent Code and where can I find it?

An Agent Code is the unique reference Columbia Threadneedle has issued to your company to use when you transact on behalf of your clients. You can find this on any of the correspondence we have sent you regarding your clients.

### Do I have to use my Activation Code every time I login?

No, once your account has been activated you will only need to use your email address and the password you created when you registered.

#### Is the site secure?

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Yes. When you create your account we will ask you to set a password which you will need in order to login.

\*Please note calls may be recorded. The client service team are available to take calls from 8am to 6pm (UK time), Monday to Friday.

# To find out more visit COLUMBIATHREADNEEDLE.CO.UK/AVS

#### FURTHER INFORMATION

If you have any questions about the service or setting up your account, please contact us on **0800 953 0134\*** or visit **columbiathreadneedle.co.uk/AVS** 

\*Calls may be recorded



Important Information. Past performance is not a guide to future performance. The value of investments and any income is not guaranteed and can go down as well as up and may be affected by exchange rate fluctuations. This means that an investor may not get back the amount invested. This material is for information only and does not constitute an offer or solicitation of an order to buy or sell any securities or other financial instruments, or to provide investment advice or services. Issued by Threadneedle Investment Services Limited. Registered in England and Wales, Registered No. 3701768, Cannon Place, 78 Cannon Street London EC4N 6AG, United Kingdom. Authorised and regulated in the UK by the Financial Conduct Authority. Columbia Threadneedle Investments is the global brand name of the Columbia and Threadneedle group of companies. 10.15 | J24345